

Schedule 5 – Boundary Review Committee – Terms of Reference

The Committee has the responsibility and delegated powers to act on behalf of the Council in respect of the following electoral arrangements for the Borough.

TERMS OF REFERENCE

Boundary Reviews

1. Duty to prepare information on and to recommend consultation responses to Council on Parliamentary Boundary Reviews
2. Duty to prepare information on and to recommend consultation responses to Council on Periodic and further Electoral Reviews.
3. Duty to prepare information on and recommend consultation responses to Council on all other electoral arrangement reviews.

Community Governance Reviews

4. Dealing with all matters relating to Community Governance Reviews.

Parishes

5. Grouping parishes, dissolving groups and separating parishes from groups.

Polling Districts

6. Duty to divide the constituency into polling districts.
7. The power to divide electoral divisions into polling districts at local government elections.

Elections

8. As set out in Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000/2853 (as amended).

General

9. Annually at the first meeting after the Annual Council Meeting consider its terms of reference.

PROCEDURE

As a general rule the [Council Procedure Rules](#) govern the way that committees operate but these, with the exception of paragraph 14 of the Council Procedure Rules, may be varied or suspended at the discretion of the Chair of the Committee in the interests of efficient and effective management of the committee.