

By converting the licence under the Licensing Act 2003, the following embedded restrictions are carried over from the Licensing Act 1964:

The times the licence authorises the carrying out of licensable activities are stated on your licence. Alcohol shall not be sold or supplied except during permitted hours.

These restrictions do not prohibit:

- (a) during the first twenty minutes after the stated hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- (b) consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
- (c) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
- (d) the sale of alcohol to a trader or club for the purposes of the trade or club;
- (e) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- (f) the taking of alcohol from the premises by a person residing there; or
- (g) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
- (h) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Where a children's certificate is in place:

In an area covered by the children's certificate (as shown on the plan attached to the licence) meals and non-alcoholic beverages must be available for sale for consumption in that area until 9pm.

This information has been taken from the guidance issued by the DCMS.

This is not an exhaustive list of relevant provisions of the Licensing Act 1964. You are advised to obtain your own legal advice if you have any queries in respect of Licensing Act 1964 provisions.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 ENTERTAINMENT LICENCE SCHEDULE A - GENERAL CONDITIONS.

1 DEFINITIONS in these conditions the following words and expressions have the following meanings:-

- a** "The Council" means the Telford & Wrekin Council
- b** "The Chief Fire Officer" means the Chief Officer, Shropshire Fire and Rescue Service.
- c** "The Chief Officer of Police" means the Superintendent of Malinsgate Police Station.
- d** "The Licensed Premises" means the premises in respect of which a licence under Section 1 of the Local Government (Miscellaneous Provisions) Act 1982 (an entertainment licence) has been granted.
- e** "The Licensee" means the person, or persons in whose name(s) an entertainment's licence has been issued.

2 GENERAL

The licensee shall take all due precautions for the safety of the public, the performers, and employees and except with the approval of the Council in writing shall retain control over all parts of the premises.

3 The premises shall not be kept or used for the purposes authorised by this licence on Christmas Day, except with the written consent of the Council. The premises shall further not be kept or used for the purposes authorised by this licence except between the hours as set out overleaf except with the prior written consent of the Council.

4 The licensee shall comply with any reasonable fire preventive and safety measures that may be required of him by the Chief Fire Officer and shall also comply with any reasonable requirement of the Council as to fire protection, the structural safety of the premises, and the means of ingress and egress.

5 The licensee shall comply with any reasonable requirement of the Council in relation to the provision and safety of plant and equipment at the premises and in particular shall ensure that :

- a** All parts of the premises, the fixtures and fittings and equipment therein, including the seating, door fastenings and notices, shall be maintained at all times in good order and condition.
- b** The edges of the treads of steps and stairways shall be made conspicuous if so required by the Council. All gangways, exitways and the treads of the steps and stairways shall be maintained with a non slip surface.
- c** Mats matting and other floor coverings shall be secured and maintained so they will not ruck or in any way be a source of danger.
- 6 a** The licensee, or some responsible person nominated by him in writing, not being a person under 21 years of age, shall be in charge of and present on the premises at all times when the public are on the premises.
- b** The person in charge should not be engaged in any duties which would or might prevent him/her from exercising general supervision. Such written nomination shall be continuously available for inspection on request by any authorised officer of the Council, Police Officer or Fire Officer at any time the premises are open or used by the public, or at any other reasonable time.
- c** The licensee and all such attendants shall take due precautions for the prevention of accidents, and shall abstain from any act whatever which tends to cause fire.
- d** The premises shall be provided with fire appliances to the satisfaction of the Chief Fire Officer and such appliances shall be maintained in proper working order and shall be available for instant use.
- e** The licensee shall ensure that he, the person in charge of the premises and at least one other member of the staff, are properly instructed in the protection of the premises from fire, the use of the appliances provided, and the method of summoning the Fire Service.
- f** There shall be installed on the licensed premises a telephone for the use of the licensee and the staff in summoning the emergency services in an emergency and such telephone shall be maintained in good working order and condition.

7 The licensee shall be fully responsible for the carrying out of every one of these terms and conditions and for the safety of the public, performers and employees in the event of a fire or panic.

8 HEALTH AND GENERAL SAFETY

Adequate and separate sanitary conveniences and hand washing facilities shall be provided for persons of each sex in accordance with the requirements of the Council. All the sanitary accommodation and sanitary fittings in the licensed premises shall at all times be kept in good order and repair, be properly and effectively cleansed, ventilated, disinfected and supplied with hot and cold water, and the doors leading thereto shall be suitably marked.

9 No rubbish or waste paper shall be stored or allowed to accumulate in any part of the licensed premises. Storage of necessary combustible materials shall be in such positions as may be approved by the Council.

10 a The public parts of the premises shall be kept properly and sufficiently ventilated to the satisfaction of the Council.

- b** Every heat producing appliance used on the premises, which is so situated as to be within reach of any member of the public, shall only be used to the satisfaction of the Council and where appropriate shall be fitted with guards which comply to the standards of construction and fitting required by any regulations for the time being in force applying to such heating appliances and every heat producing appliance used in the premises shall be in fixed position and shall be situated sufficiently far from woodwork, hangings or other materials or substances liable to catch fire so that there shall be no likelihood of fire by reason of their proximity to the heat producing appliance. Portable heating appliances must not be used when the premises are open to the public without the prior written permission of the Council.

11 The licensee shall not use the licensed premises so as to cause or be a nuisance to the neighbourhood. The volume of sound from music, or other entertainment to which this licence applies shall be as such as not to cause annoyance.

12 All electric fittings, wiring and appliances shall be constructed and maintained in a safe and satisfactory condition and to the satisfaction of the Council.

- 13 All parts of the licensed premises shall be provided with an effective artificial lighting system to the satisfaction of the Council, including where so indicated by the Council an emergency lighting system. The licensee shall ensure the proper maintenance of the system(s) at all times.
- 14 The electrical installations in the licensed premises shall at all times comply with the current requirements of the Institute of Electrical Engineers Regulations for the Electrical Equipment of Buildings (IEE 16th Edition. BS 7671 and BS5266 for the Emergency Lighting system).
- 15 a The licensee shall maintain a satisfactory system which ensures that the maximum number of persons who shall be admitted to the premises, as specified in the licence, is not exceeded.
- b The system must be made available for inspection by any Authorised Officer of the Council, Police Constable or Fire Officer at any time the premises are open or used by the public, or at any other reasonable time.
- c Persons waiting admission to the premises shall not be allowed to congregate in any part of the premises except in positions approved by the Council in writing for this purpose.
- d The permitted maximum number of persons who shall be admitted for licensed events shall include the Licensee and all staff on the premises.
- e The total number of persons permitted to be on the premises or any part thereof shall not exceed the number(s) shown on this licence.
- f The licence showing the maximum number of persons to be admitted to the premises shall be displayed in a prominent position at all times at the premises.
- g A detailed plan of the premises shall be displayed at all times. the plan shall give details of all fire exits and fire fighting equipment and it's location.
- 16 All doors leading from exits into passages or the outside of the premises shall, where required by the Council be kept open and fastened back by means of a padlock or other devise, and be kept clear of obstruction. Temporary barriers shall not be fitted, and any permanent barrier in exitways which may be provided with the approval of the Council for checking and controlling admission, shall be arranged that the portion in line of exit will open automatically upon pressure being applied in the direction of exit.
- 17 a The number, size and position of all doors or openings provided for the purpose of the egress of the public from the premises shall be to the satisfaction of the Council and shall, without prejudice to the generality of the foregoing, comply with the following requirements:
- b Such notices and signs indicating the way out of the premises shall be provided as the Council may consider necessary.
- c All such doors and openings approved by the licensing authority shall be clearly indicated by the word "EXIT" in six inch green letters, or the "running figure" and the notices to that effect shall, where practicable, be of a height of 6 feet 9 inches above the floor and be placed over the doors or openings to which they relate.
- d Doors and openings, other than exits which lead to parts of the premises accessible to the public, shall have notices indicating the use of such parts or be marked "PRIVATE".
- e All other doors or openings leading from the premises to a dead-end or to such places as are unsuitable or unsafe for the purpose of egress shall be kept locked.
- 18 Only such parts of the premises as have been approved by the Council shall be used as retiring rooms, or cloakrooms, and provisions for hanging hats or cloaks shall not be made in corridors, passageways, gangways or exitways used by the public.
- 19 No fastenings, other than automatic bolts, shall be fitted on exit doors used by the public and bolts so fitted shall be of such pattern and in such positions as the Council may determine, except that cabin hooks or stops to keep the exit doors in an open position may be fitted. Automatic bolts shall be of such a pattern that horizontal pressure on the cross-bars will open the doors. The cross-bars shall, where practicable, be placed at a height of 3 feet from the bottom of the door. Doors fitted with automatic bolts shall have the words "PUSH BAR TO OPEN" clearly indicated upon them in block letters at least 4 inches high. Provided that the Council have given consent in writing to the use of chains, padlocks or other locking devices for securing exit doors when the public are not on the premises, a responsible person shall be required to remove such chains, padlocks or other devises before the admission of the public, and such chains, padlocks or other devises shall not be replaced during the whole time the public are present in the licensed premises.
- 20 Where collapsible gates or roll-up shutters are used these shall be locked in the open position whilst the public are present. Revolving doors shall not be used as exit doors except with the express consent in writing of the Council.
- 21 a The hangings of curtains over exit doors or across gangways shall be made to part in the centre, to hang so to be readily drawn aside and not to trail on the floor, and be arranged not to conceal any "EXIT" or "RUNNING FIGURE NOTICE".
- b All fixed permanent decorations shall be inherently non-combustible materials or shall be treated and maintained so that they will not readily catch fire.
- c No temporary decorations other than Christmas decorations shall be used except with the permission of the Council in writing and in accordance with any condition of such permission, and no such temporary decoration shall be affixed to any electrical light fitting, devise or appliance, or be so positioned so as to constitute a fire risk.
- 22 Alterations or additions, whether permanent or temporary, to the structure, the lighting, heating or ventilating installations, or to the seating, gangways or other arrangements at the premises including the installations of additional temporary seating shall not be made except with the prior approval of the Council. Copies of the plans of the proposed alterations or additions shall be deposited with the Council, the Chief Fire Officer and the Chief Officer of Police at least 28 days prior to the application for approval.

- 23 a Except with the permission of the Council in writing, and in accordance with any conditions attached to such permission, scenery or stage properties shall not be kept or used on the platform or in any other part of the premises.
- b Except with the prior consent of the Council in writing and subject to any conditions which may be attached to such permission, explosives or highly inflammable substances shall not be brought into or used on the premises.
- c Balloons filled with inflammable gas shall not be used, sold or exhibited on the premises except with the prior written permission of the Fire Officer

24 **CONDUCT OF PREMISES**

The licensee shall not suffer, allow or permit any exhibition, recitation, acting, singing or dancing which is obscene, offensive to public decency or calculated to excite any breach of the peace.

- 25 The licensee shall not suffer or permit any person to give at the premises any exhibition, demonstration or performance of hypnotism, mesmerism or any similar act or process which produces or is intended to produce in any other person any form of sleep or trance in which the susceptibility of the mind of that person to suggestion or direction is increased, or is intended to be increased, without the prior written permission of the Council.

26 **REGISTRATION OF DOOR SUPERVISORS**

Definition:-

- a A door supervisor is any person employed on Public Entertainment licenced premises primarily to ascertain or satisfy him/herself as to the suitability of customers to be allowed on those premises or to maintain order and security on those premises.
- b The licensee shall ensure that **as from 18th October 2004** any door supervisor employed at the premises shall be registered with **the Security Industry Authority** as a door supervisor.
- c The licensee shall ensure that a door supervisor shall wear his/her identification badge conspicuously at all times whilst on duty.
- d The licensee shall ensure that an up to date register is kept of all door supervisors working at the premises on a daily basis. This register shall include the following details:- full names and addresses of all door supervisors, **Security Industry Authority** Registration Numbers, start and finish times of shifts for all door supervisors. This register shall at all times be kept on the premises for the inspection of any authorised officer of the Council, Police, or Fire Officer.
- e The licensee shall ensure that an incident book is kept on the premises for the inspection of any authorised officer of the Council, Police, or Fire Officer. The licensee shall also ensure that all incidents and relevant details are recorded at the time of any such incident.
- f. The numbers of door supervisors employed at a licenced premises must be at a ratio determined by the Council.



Fire and Rescue Service
 Director of Planning & Environmental Services
 Wrekin Council
 Civic Offices
 TELFORD
 TF3 4LD

Brigade Headquarters
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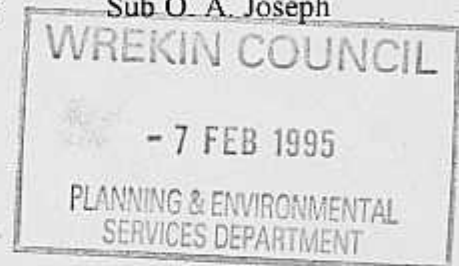
6 February 1995

Tel: direct (0743)
 0952 200964

Please ask for
 Sub O. A. Joseph

My ref
 TC/1605
 fp2788

Your ref



For the attention of Mrs. Jean Hollyhead

Dear Sir

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT, 1982 PUBLIC ENTERTAINMENTS LICENCE

PREMISES: ELEPHANT & CASTLE, KETLEY, TELFORD
INSPECTION DATE: 3RD FEBRUARY, 1995

An inspection of the above premises has been carried out in connection with the application for the issue of an Entertainments Licence.

This report should be read in conjunction with the attached plan.

In order to satisfy the Licensing Conditions the following recommendations should be complied with during the period the premises are in use for the purpose intended.

These should be read in conjunction with Schedule B of the Conditions of Licence and the attached plan which depicts the fire precaution arrangements approved by the Fire Authority.

1. CONDITION 1

- 1.1. The doors indicated 1, 2 3 & 4 are considered adequate to satisfy this condition.
- 1.2. The doors indicated 1, 2, 3 & 4 should not be locked or fastened in such a way that prevents them being easily and immediately openable from inside without the aid of a key during the whole time that members of the public are in the building. Barrel bolts are not an acceptable form of fastening.

- 1.3. The direction of opening of the doors should be maintained as indicated on the plan except for door No. 1 which should either be re-hung to open outwards or be securely fastened open during the whole time the premises are in use.

2. CONDITION 2

- 2.1. All gangways, corridors, stairways and external passageways used as exit routes from the premises should be kept entirely free from obstruction and temporary barriers of any kind will not be permitted.

3. CONDITION 3

- 3.1. The notices at present provided in the positions indicated on the plan are considered adequate to satisfy this condition.

- 3.2. These notices must be illuminated:

- (i) during the absence of daylight by the general lighting; and
- (ii) on failure, by the secondary lighting referred to in Condition 5

4. CONDITION 4

- 4.1. The notices at present provided in the positions indicated on the plan are considered adequate to satisfy this condition.

5. CONDITION 5

- 5.1. The safety lighting at present provided with lighting points located in the positions indicated on the plan is considered adequate to satisfy this condition.

6. CONDITION 6

- 6.1. The electrical installation for the premises should be inspected by a competent electrician and a certificate as to the condition of the Electrical Installation, provided and forwarded to the Licensing Authority for perusal.

7. CONDITION 7

- 7.1. The heating arrangements in the premises by means of low pressure hot water is considered acceptable for the premises.

8. CONDITION 8

- 8.1. Explosives, flammable liquids, flammable gases or highly flammable articles shall not be brought into or used in any part of the premises.

9. CONDITION 9

- 9.1. The fire fighting equipment at present provided and sited in the positions indicated on the plan is considered adequate to satisfy this condition.

10. CONDITION 10

- 10.1. All scenery, draperies, properties and decorations shall be of fire resisting material or be rendered inherently fire resisting.
- 10.2. All fixed and moveable seating incorporating cellular foam shall be maintained free from cuts, tears and abrasions likely to cause the cellular foam filling exposure through the covering material.

11. CONDITION 11

- 11.1. When members of the public are present, there should be at least one responsible adult for every fifty (50) persons. These attendants should be aware of the routine in case of fire, operation of the fire equipment provided and the evacuation of the public in an emergency.

12. CONDITION 12

- 12.1. The maximum number of persons admitted to the premises should not exceed 200 (two hundred)
- 12.2. The arrangement of chairs and/or tables within the licensed area shall be such that all exits and gangways leading to them shall be maintained unobstructed and freely accessible whilst the premises are being used for the purposes of the licence.

13. CONDITION 13

- 13.1. At all times when the building is used for entertainment when the audience is seated, passages or gangways not less than 1067mm (3' 6") wide should be provided leading direct to exit doors, and gangways not less than 1067mm (3' 6") wide should be provided intersecting the rows of seating in such a manner that no seat shall be more than 3660mm (12') from a gangway measured in the line of seating.

14. CONDITION 15

14.1. No smoking shall be permitted to take place on the stage except as part of the performance.

14.2. Notices to this effect shall be conspicuously displayed in the stage area.

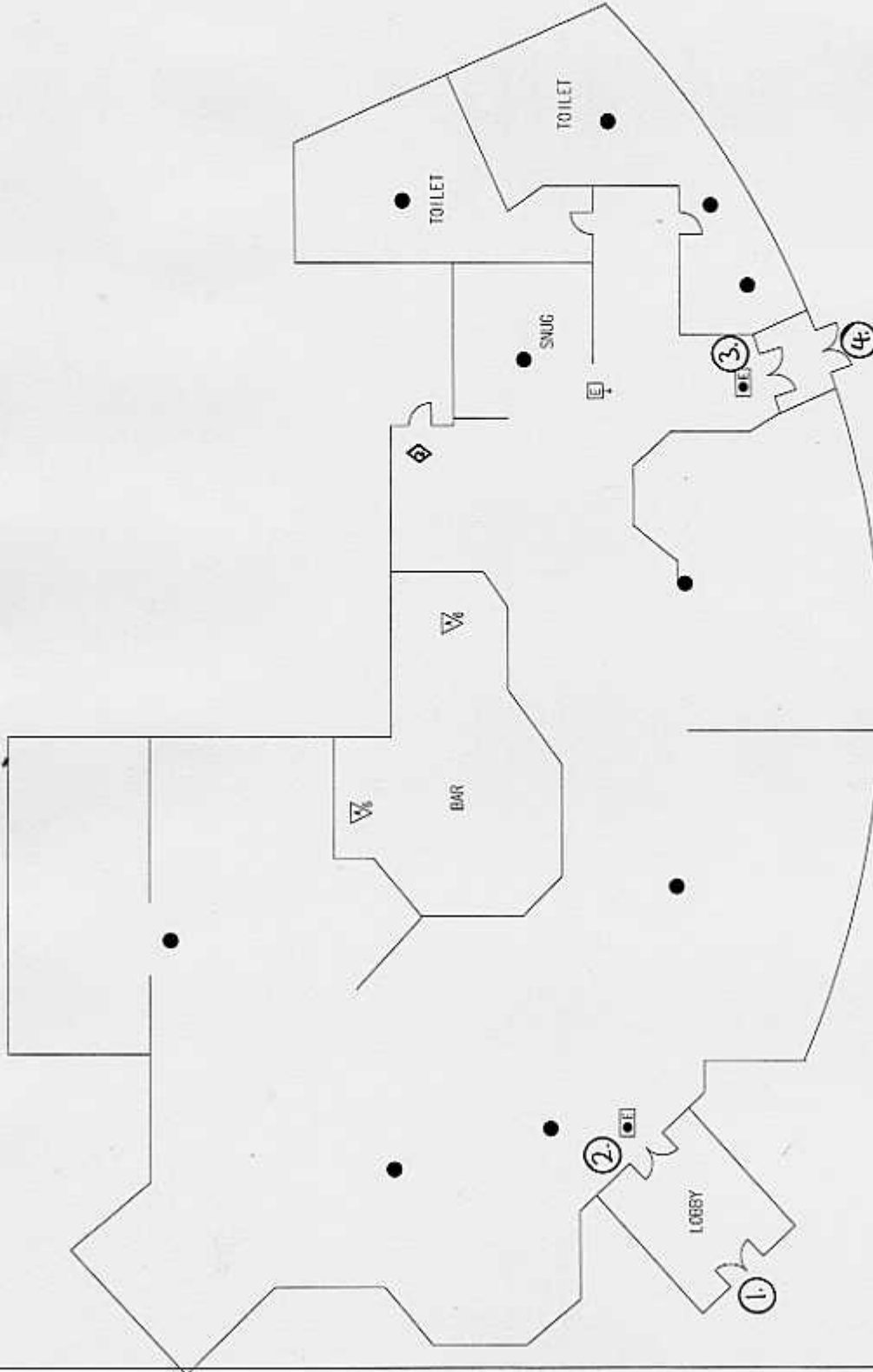
Yours faithfully

A handwritten signature in black ink, appearing to read "L. Jones". The signature is written in a cursive style with a large initial "L" and a stylized "J".

for CHIEF FIRE OFFICER

KEY TO SYMBOLS

SYMBOLS	DESCRIPTIONS
W	WATER/GAS EXTINGUISHER
V	AQUEOUS FILM FORMING FOAM
P	DRY POWDER EXTINGUISHER
C	CARBON DIOXIDE EXTINGUISHER
V	VAPOURISING LIQUID EXT.
B	FIRE BLANKET
O	FIRE ALARM OPERATING POINT
S	FIRE ALARM SOUNDER
L	EMERGENCY LIGHTING POINT
E	EXIT SIGN E+ DIRECTIONAL
SC	SELF CLOSING DOOR
VP	VISION PANEL
◇	STAFF FIRE NOTICE
◇	GUEST FIRE NOTICE
◇	NOTICE ON DOORS
◇	PANIC BOLT DOOR FASTENING
C	FIRE RESISTING DOOR
H	HOSE REEL
LE	ILLUMINATED EXIT SIGN INCORP. EMERGENCY LIGHTING POINT
K	NOTICE FIRE DOOR KEEP SHUT
NOTE	FIRE EXTINGUISHERS ARE OF THE CAPACITY SHOWN IN LITRES OR KILOGRAMS



SHROPSHIRE FIRE AND RESCUE SERVICE

PREMISES ELEPHANT & CASTLE
 KETLEY
 TELFORD

REF. NO. TC\1625 MD 100

DATE 3.2.95