



Borough of Telford and Wrekin

Business and Finance Scrutiny Committee

Wednesday 25 June 2025

Terms of Reference 2025/2026

Cabinet Member:	Cllr Zona Hannington – Cabinet Member: Finance and Governance & Customer Services.
Lead Director:	Anthea Lowe – Director: Policy & Governance
Service Area:	Policy & Governance
Report Author:	Ashley Hickman – Democracy & Scrutiny Assistant
Officer Contact Details:	Tel: 01952 382589 Email: ashley.hickman1@telford.gov.uk
Wards Affected:	All Wards
Key Decision:	Not Key Decision
Forward Plan:	Not Applicable
Report considered by:	Business and Finance Scrutiny Committee – 25 June 2025

1.0 Recommendations for decision/noting:

It is recommended that the Business and Finance Scrutiny Committee:

- 1.1 Review and agree the Terms of Reference set out at Appendix A.

2.0 Purpose of Report

- 2.1 To set out for review and agreement the Terms of Reference for the Business and Finance Scrutiny Committee outlined at Appendix A.

3.0 Background

- 3.1 The Constitution requires that Full Council should agree at its Annual Meeting the Terms of Reference for each of its Committees to enable the Council to efficiently conduct its business.

- 3.2 At the Annual Meeting of the Council on 15 May 2025, Full Council delegated authority to each Committee to review and approve its own Terms of Reference.

4.0 Summary of main proposals

- 4.1 For the Committee to review and approve it's Terms of Reference.

5.0 Alternative Options

- 5.1 There are no alternative options arising from this report.

6.0 Key Risks

- 6.1 There are no key risks arising from this report.

7.0 Council Priorities

- 7.1 A community-focused, innovative council providing efficient, effective and quality services.

8.0 Financial Implications

- 8.1 There are no Financial Implications arising from this report.

9.0 Legal and HR Implications

- 9.1 There are no direct legal or HR implications arising from this report.

10.0 Ward Implications

- 10.1 There are no ward implications arising from this report.

11.0 Health, Social and Economic Implications

- 11.1 There are no Health, Social and Economic Implications arising from this report.

12.0 Equality and Diversity Implications

- 12.1 There are no equality and diversity implications arising from this report.

13.0 Climate Change, Biodiversity and Environmental Implications

- 13.1 There are no Climate Change, Biodiversity or Environmental implications arising from this report.

14.0 Background Papers

- 1 [Council Constitution](#)

15.0 Appendices

A Business and Finance Scrutiny Committee Terms of Reference 2025/26

16.0 Report Sign Off

Signed off by	Date sent	Date signed off	Initials
Legal Services	29/05/2025	16/06/2025	EH
Finance	29/05/2025	30/05/2025	ER