



Borough of Telford and Wrekin

Environment Scrutiny Committee

20 September 2022

Terms of Reference 2022 - 2023

Cabinet Member:	Cllr Rae Evans - Cabinet Member: Finance, Governance and Customer Services
Lead Director:	Anthea Lowe - Director: Policy & Governance
Service Area:	Democracy
Report Author:	Kieran Robinson - Democracy Officer (Scrutiny)
Officer Contact Details:	Tel: 01952 382061 Email: kieran.robinson@telford.gov.uk
Wards Affected:	None
Key Decision:	Not Key Decision
Forward Plan:	Not Applicable
Report considered by:	Environment Scrutiny Committee – 20 September 2022

1.0 Recommendations for decision/noting:

It is recommended that the Environment Scrutiny Committee

1.1 Review and agree the amended Terms of Reference set out at Appendix A.

2.0 Purpose of Report

2.1 To set out the terms of reference for the Environment Scrutiny Committee outlined at Appendix A.

3.0 Background

- 3.1 The Constitution requires that Full Council should agree at its Annual Meeting the Terms of Reference for each of its Committees to enable the Council to efficiently conduct its business.
- 3.2 At the Annual Meeting of the Council on 19 May 2022, Full Council delegated authority to each Committee to review its own Terms of Reference.
- 3.3 The Terms of Reference forms part of the Constitution and was approved by Full Council in that context on 3 March 2022.
- 3.4 There is one minor change suggested to the Terms of Reference (shown in red on Appendix 1) to provide clarity around the process for appointment of a Chair for the Committee. It notes that the Chair is appointed by Full Council (in line with the Constitution) but sets out that a Vice-Chair may be appointed by a majority decision of the Committee.

4.0 Summary of main proposals

- 4.1 For the Committee to review its terms of reference.

5.0 Alternative Options

- 5.1 There are none.

6.0 Key Risks

- 6.1 No key risks arise from this report.

7.0 Council Priorities

- 7.1 A community-focussed, innovative council providing efficient, effective and quality services.

8.0 Financial Implications

- 8.1 There are no financial implications arising from this report.

9.0 Legal and HR Implications

9.1 The Constitution requires that the Terms of Reference be reviewed on an annual basis. The Council is required to comply with the Constitution. This report demonstrates compliance with this requirement.

KF 31.08.2022

10.0 Ward Implications

10.1 There are no ward implications.

11.0 Health, Social and Economic Implications

11.1 None.

12.0 Equality and Diversity Implications

12.1 There are no equality and diversity implications arising from this report.

13.0 Climate Change and Environmental Implications

13.1 This report does not have any climate change or environmental implications.

14.0 Background Papers

14.1 The Council Constitution.

15.0 Appendices

A Environment Scrutiny - Terms of Reference

16.0 Report Sign Off

Signed off by	Date sent	Date signed off	Initials
Legal Services	12/08/2022	31.08.2022	KF