

**TELFORD & WREKIN COUNCIL**

**HEALTH & WELLBEING BOARD – 24 MARCH 2022**

**REVIEW OF TERMS OF REFERENCE**

**REPORT OF POLICY & DEVELOPMENT SERVICE DELIVERY MANAGER**

**PART A) – SUMMARY REPORT**

**1. SUMMARY OF MAIN PROPOSALS**

For the Health and Wellbeing Board to review its Terms of Reference attached at Appendix 1.

**2. RECOMMENDATION**

**2.1 That the Board review and agree the Terms of Reference set out at Appendix 1.**

**3. SUMMARY IMPACT ASSESSMENT**

<b>COMMUNITY IMPACT</b>	Do these proposals contribute to specific Priority Plan objective(s)?	
	Yes	The Health & Wellbeing Board is part of the Council's decision making framework and therefore contributes to all of the Council's priorities.
	Will the proposals impact on specific groups of people?	
	No	
<b>TARGET COMPLETION/DELIVERY DATE</b>	If the Health & Wellbeing Board recommends any further changes to the Terms of Reference; they will proceed to Council Constitution Committee and then, if approved, onto full Council at the earliest opportunity.	
<b>FINANCIAL/VALUE FOR MONEY IMPACT</b>	Yes/No	Adopting the recommendations of this report will not give rise to significant financial impact beyond what is in existing resources.  RP-22.3.22
<b>LEGAL ISSUES</b>	Yes/No	<i>The Council's Constitution sets out that each Committee/Board is required to agree its terms of reference at the start of each municipal year. However, the Board also has the power to make in-year</i>

		<i>changes where they are needed to ensure that they are fit for purpose and enable the Council, together with partners, to meet the changing and complex health and wellbeing landscape. The proposals contained within this report enable that to be done and also ensure compliance with constitutional requirements. The Terms of Reference will then need to be approved again at the first meeting of the next municipal year. AL 21/03/2022</i>
<b>OTHER IMPACTS, RISKS &amp; OPPORTUNITIES</b>	No	There are no other specific impacts arising from this report.
<b>IMPACT ON SPECIFIC WARDS</b>	Yes	Borough-wide impact

## **PART B) – ADDITIONAL INFORMATION**

### **4. INFORMATION**

- 4.1 The Health & Wellbeing Board Terms of Reference form part of the Council's Constitution which was approved by Council 03 March 2022.
- 4.2 The Council's Constitution requires that the Terms of Reference for each of its Committees and Boards be reviewed annually to enable the Council to efficiently conduct its business. A revised copy of the Terms of Reference are presented in Appendix One.
- 4.3 In advance of the ICB going live in July 2022, the Terms of Reference will be reviewed and re-presented to the Board in June.

### **5. PREVIOUS MINUTES**

- 5.1 Council – 25 July 2019, 21 May 2020 & 29 April 2021 & 3 March 2022

### **6. BACKGROUND PAPERS**

Constitution – [www.telford.gov.uk/constitution](http://www.telford.gov.uk/constitution)

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